



**JOHANNES KEPLER
UNIVERSITY LINZ**

STUDENT INFORMATION



Last Update: November 28, 2017

**JOHANNES KEPLER
UNIVERSITY LINZ**

**STUDENT INFORMATION
AND ADVISING SERVICES**

Altenberger Straße 69
4040 Linz, Austria
T +43 732 2468 3450
kusss@jku.at
www.kusss.jku.at

Student Course Evaluations (2017W)

Students may submit a comprehensive “course evaluation“ between Thursday, **February 1 2018**, and Friday, **February 16, 2018**. The course evaluation questionnaire and period time are designated in advance; the survey starts automatically and is anonymous.

Please note: Course instructors can opt to designate different dates for the evaluation of their course(s).

Course Evaluations

To submit a student course evaluation, select “My Courses“ ① from the left-hand navigation menu. If necessary, change the date to the the previous semester “2017W“ ② (providing the date displayed is “2018S“). Check the “Evaluation“ column to see if you can submit a course evaluation ③. You can only submit a course evaluation for courses you are enrolled in. Access the questionnaire by clicking on the green “E“ symbol.

The screenshot shows the 'My courses' page. The left navigation menu has 'My courses' highlighted with a red circle 1. The main content area shows 'Assured Assignments 2017S' and a table of courses. The table has columns: Course Id, Title, Type, ECTS, Hours, Next date, Lecturer, curr.Id, Exams, Evaluation, and Extras. The first row shows course ID 1, title 'Testing Course for KUSSS', type 'KS', ECTS 3.00, Hours 0.0, and a green 'E' in the Evaluation column, which is circled in red with a 3. The semester dropdown is set to '2017S' and circled in red with a 2.

Course Id	Title	Type	ECTS	Hours	Next date	Lecturer	curr.Id	Exams	Evaluation	Extras
1	Testing Course for KUSSS	KS	3.00	0.0	Last course date is over!	Peter Brandstetter Dieter Linemayer	300	P	E	

Image 1: Evaluations for the courses you have completed

Once you have successfully completed and submitted a questionnaire, you can no longer access it to make changes or delete it. You will see a green checkmark behind the “E“ in the column for the corresponding course ① (Image 2).

Results

Students can view cumulative evaluation results beginning **February 23, 2018** providing:

- Instructors do not object to revealing the results,
- an absolute minimum of 5 questionnaires have been submitted,
- at least 10 % of the students in the course have provided course feedback.

Accessing Your Course Evaluation Results

If you wish to see the course evaluation results, proceed to your course list and click on the blue “E” Symbol for the corresponding course ①.

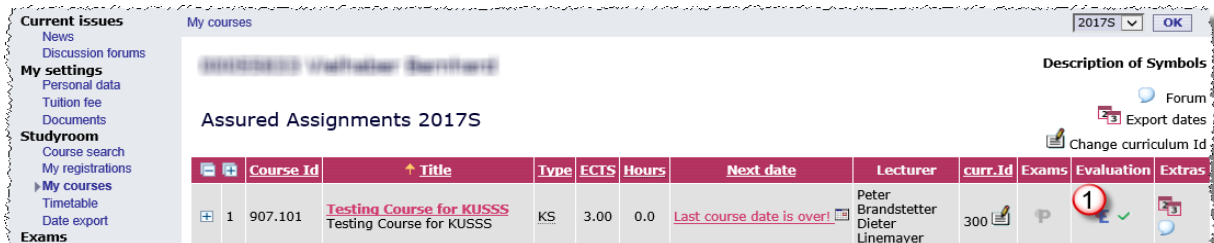


Image 2: Open evaluation results or your courses

Search for Evaluations in the Selected Semester

Use the “Course search” field ① to find results from individual courses (according to course title, course number, course instructor, and/or the course class code) ②. Please note the default setting is set for the current semester (in which no results may be available). To view results from previous semesters, change the setting ③.

To conduct an advanced search using additional criteria, use “Courses-Detailsearch” ④.

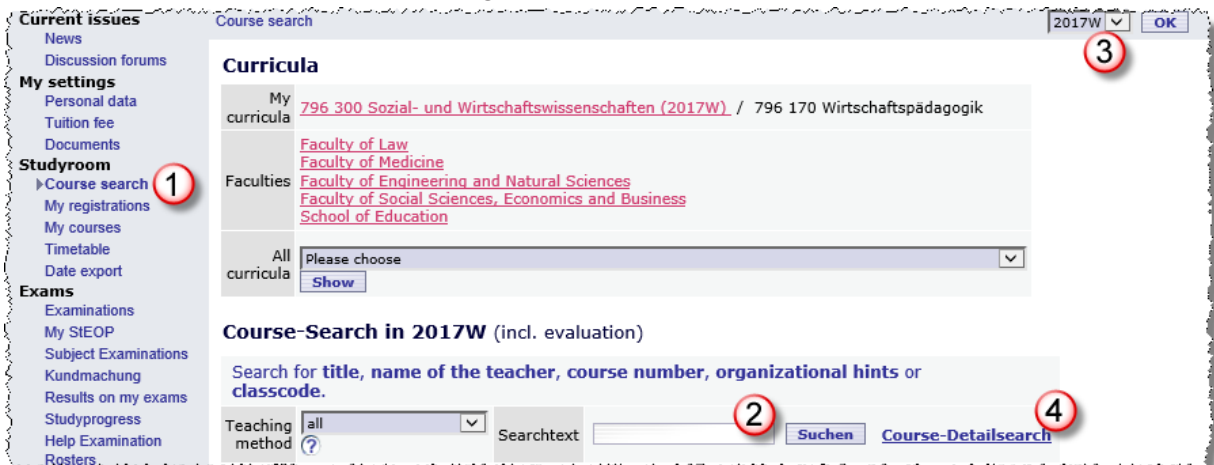


Image 3: Search for evaluation results for a certain semester

The following example shows we are searching for “information processing” courses that were held on Tuesdays during the “2017S” semester.

Course-Detailsearch in 2017W (incl. evaluation)

Course title: information processing ①

Teaching method: all ? Organisational hints:

Teacher: Last name: First name:

Course-ID:

Class code:

Course type: all

Curriculum: all

Institute/Faculty: all

Language of instruction: all

Weekday: Tuesday ② from all to all

Room: all

Reset Search Simple Search ③

Image 4: Coruses Detailed Search

After selecting the semester ③ (s. image 3) and entering the search criteria ① + ② press the “Search“ button ③ to view all courses that apply to the search criteria (image 5).

A blue evaluation symbol indicates that the minimum number of evaluation forms has been submitted and the statistical results can be viewed ①. If the evaluation symbol is red, ② evaluation results are not available. You can switch between semesters by selecting the semester ③ (s. image 3).

Click on the blue evaluation symbol in the “All Eval’s.“ column ③ to show all courses in the corresponding course category.

Course Id	Course title	Type	Mode	Teacher	Term	ECTS	Hours	Next date	①	②	③
248.770	Information Processing	KS	On-site	...	2017S	6.00	2.0	Last course date is over!	E	E	E
248.780	Information Processing	KS	On-site	...	2017S	6.00	2.0	Last course date is over!	E	E	E

Image 5: Search Results

Search via Course Schedule

You can also access course evaluation results through your course schedule. In the “Course search“ field ① (s. image 6) select the curricula you wish to see ② (s. image 6).

Bachelorstudium		ECTS credits
<input type="checkbox"/>	Required Subjects	114.00
<input type="checkbox"/> Sociopolitics and Social Policy	36.00
<input type="checkbox"/> Module Introduction in Politics and Society	6.00
 KS Introduction to Political Science	6.00
<input type="checkbox"/> Introduction to Social Policy	6.00
 KS Introduction to Social Policy	6.00
<input type="checkbox"/> Module Political Ideas	6.00
 KS Introduction to Political Ideas	3.00
 IK Contemporary Political Ideas	3.00
<input type="checkbox"/> Module Politics and Political Systems	6.00
 KS International Comparison of Political Systems	3.00
 IK Politics in Europe	3.00

Image 6: Course Schedule - Overview

You will now see a list of all subjects in the corresponding curricula (image 7).

Bachelorstudium		ECTS credits
<input type="checkbox"/>	Required Subjects	114.00
<input type="checkbox"/> Sociopolitics and Social Policy	36.00
<input type="checkbox"/> Module Introduction in Politics and Society	6.00
 KS Introduction to Political Science	6.00
<input type="checkbox"/> Introduction to Social Policy	6.00
 KS Introduction to Social Policy	6.00
<input type="checkbox"/> Module Political Ideas	6.00
 KS Introduction to Political Ideas	3.00
 IK Contemporary Political Ideas	3.00
<input type="checkbox"/> Module Politics and Political Systems	6.00
 KS International Comparison of Political Systems	3.00
 IK Politics in Europe	3.00

Image 7: List of subjects in the course schedule

Click on a subject to view the courses allocated to that subject area. Click on the “E” symbol to view all available evaluation results for each respective course.

Overview of courses	Courses in 2017W	Search eval.	Info Studies Handbook
KS Introduction to Political Science	1	1 E	Details

Image 8: the accocated course subjects

If you have any questions or concerns, please do not hesitate to contact KUSSS Support at the Office of Student Information and Advising Services by sending an e-mail to: (kusss@jku.at) or call: +43 732 2468 3450.