

BIOLOGICAL CHEMISTRY – GO BUDWEIS ...

■ HOW ... TO APPLY

- ☐ Complete the **online application** www.jku.at/insausland/bewerbung. Information about grade point average is not required!

■ WHAT ... TO UPLOAD

- ☐ Academic transcript (available at KUSSS)
- ☐ Passport sized photo

■ DEADLINE ... FOR APPLICATION

- ☐ **April 30th**

■ ANYTHING ELSE ... TO DO

- ☐ Attend the International Office's info session in April (upon invitation)
- ☐ Read the reports of previous Budweis-students: www.jku.at/insausland/berichte
- ☐ Apply for accommodation at www.kam.jcu.cz/ from 24 April to 21 May
- ☐ Electronic enrollment via STAG <https://wstag.jcu.cz/portal/> for WS 2023 from 30 May to 10 June

- ☐ by **June 1th**

- Complete the **Erasmus+ mobility scholarship** "Stipendienantrag für Austauschprogramme / Scholarship application for exchange programs" at JKU's [online portal](#) (recognition details are not required)

Students receiving a "Studienbeihilfe" are required to additionally apply for a grant ("Beihilfe für ein Auslandsstudium") with the "Studienbeihilfenbehörde". A confirmation issued by the International Office beginning of July replaces the 2nd page of the form "Antrag auf Beihilfe für ein Auslandsstudium".

■ BEFORE YOUR STAY AT THE USB

- ☐ Students enrolled in a **Bachelor's or Diploma degree** program must have completed at least 2 semesters at the JKU (**40 ECTS** credits and successful completion of the StEOP requirements)
- ☐ Students enrolled in a **Master's degree** program must have completed at least one semester of the program at the JKU (**20 ECTS** credits, providing the undergraduate degree was not completed at the JKU)
- ☐ Students must have taken examinations equivalent to **16 ECTS credits** in the **two semesters** before starting the exchange program
- ☐ **30 ECTS** within the scope of 40 should be from the **subject area Chemistry** including the course "**Praktikum aus Allgemeiner Chemie**" by the end of June
- ☐ The course "Laboratory in Analytical Chemistry" should be passed by the end of July
- ☐ Read and sign the Erasmus+ **Grant Agreement** (1 month before the start)
- ☐ **OLS**: Language assessment (obligatory) and language course license (optional)
- ☐ Pay the student union fee at JKU (**ÖH-Beitrag**) every semester!

■ WITHIN 45 DAYS AFTER YOUR STAY AT THE USB

- ☐ Upload your „**Summary of Student Data**“, [Confirmation of attendance](#) and **supporting documents** from Budweis in the [online portal](#) of JKU "End of mobility-form". If you applied for the [Green Travel Top up](#) upload the receipts for **both** directions.
- ☐ Submit the „**Summary of Student Data**“ from Budweis to the JKU Examinations and Recognition Service where you get the courses transferred to your JKU records. You are required to submit an application for recognition only for those courses not corresponding to the curriculum
- ☐ Submit a **report** into the [online portal](#) "Study abroad report"
- ☐ Submit the required documents for the respective scholarships ("Beihilfe für ein Auslandsstudium",...) in due time

Contact:

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