

Registration
German as a Foreign Language
at the Centre for Business Languages
winter semester 2017/18

1) German language courses for Students of JKU

To register for a German language course you must already be enrolled as a JKU student and have admission for studying (Zulassungsbescheid zum Studium). You need a student ID number and your Kepler Card (student card). The period of enrollment is from July 3rd until September 5th, 2017

For more information on application and admission please contact the Admission Service (admission@jku.at) which is located in the Bank Building, 1st floor.

2) Background knowledge

If you have already taken German language classes before please send a copy of your certificates and/or a confirmation of participation of such class (documents should be max. 1 year old) to fachsprachen@jku.at or visit us in the office of the Centre of Business Languages (management center, 1st floor).

In case you do not know which level would be right for you, you can find a **placement test** on our website (www.jku.at/zsp) under "Lehre – German as a Foreign Language". Here you can also find the course description for all courses offered.

Upon proof of attained language proficiency level we can unlock course with higher levels for you to register.

3) Online course registration

You can register for courses online on **KUSSS** (kusss.jku.at) during registration period from **September 4th - 22nd, 2017, 11:59 pm** registration.

Please use your User ID (k + student number) and your e-directory password for the login. You can find our German courses by searching for "German" under the point "LVA-Suche".

After you have chosen a course you need to pay the course fee via the MUSSS-onlinehop to secure your place in the course. Once you have paid the course you will be directly assigned to it, as long as there is still **capacity available**. **Courses will start as of Monday, October 9th, 2017.**

4) Problems

If you have problems with the course registration with regards to the payment process or course prerequisites, please contact us right away!

PLEASE NOTE: As of Winter term 2016/17 there are fees for the courses of German as a Foreign Language. The course fees apply additionally to the tuition fees. If you do not pay the tuition fees, you will neither receive a certificate nor credits at the end of the semester!

You will receive a place for the selected course/s once you have paid the course fees. The course fee is € 30 per weekly hours per semester. A course with 6 weekly hours per semester, such as Basic Course I, costs € 180,-. You can pay online with online banking, credit card, PayPal or with direct debit transaction.

Switching courses after registration is not possible!

Office:

Management center
1st floor, MZ 107B
+43 732 2468 DW 7011 / 7012 / 7013
fachsprachen@jku.at

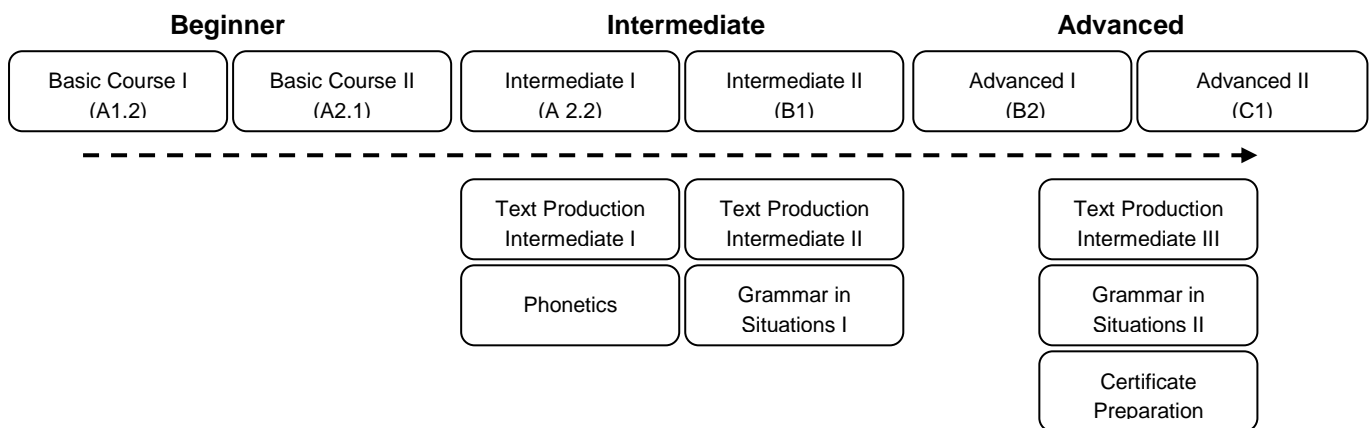
Office hours:

Monday: 02:00 pm – 05:00 pm
Tuesday: 09:00 am – 12:00 pm
Wednesday: 09:00 am – 12:00 pm and
02:00 pm – 05:00 pm
Thursday: 09:00 am – 12:00 pm

→ Register online through **KUSSS** (kusss.jku.at) from **September 4th** until **September 22nd**, 2017.

Course levels (proceeding):

You can take only one main course per semester. Each course runs through a whole semester.



Beginners' Level

- *German as a Foreign Language - Basic Course I (exit level A1.2)*, 6 hours per week, 6 ECTS credits
- *German as a Foreign Language - Basic Course II (exit level A2.1)*, 6 hours per week, 6 ECTS credits

The courses Basic I and Basic II German **cannot** be attended simultaneously.

Intermediate Level

- *German - Phonetics*, 1 hour per week, 1 ECTS credit
- *German as a Foreign Language - Intermediate I (exit level A2.2)*, 6 hours per week, 6 ECTS credits
+ *German - Text Production Intermediate I (exit level A2)*, 2 hours per week, 2 ECTS credits
- *German as a Foreign Language - Intermediate II (exit level B1)*, 6 hours per week, 6 ECTS credits
+ *German - Text Production Intermediate II (exit level B1)*, 2 hours per week, 2 ECTS credits
+ *German as a Foreign Language - Grammar in Situations I (exit level B1)*, 2 hours per week, 2 ECTS credits

The courses Intermediate I and Intermediate II German **cannot** be attended simultaneously.

Advanced Level

- *German as a Foreign Language – Advanced I (exit level B2)*, 4 hours per week, 6 ECTS credits
- *German as a Foreign Language – Advanced II (exit level C1)*, 4 hours per week, 6 ECTS credits
- *German as a Foreign Language - Grammar in Situations II (exit level B2/C1)*, 2 hours per week, 2 ECTS credits
- *German - Text Production Intermediate III (exit level B2)*, 2 hours per week, 2 ECTS credits
- *Certificate Preparation Course, 2 hours per week, 2 ECTS credits*
(preparation for the ÖSD exam on levels B2, C1 and C2)

The courses Advanced I and Advanced II **cannot** be attended simultaneously.

If you have never taken a German Course at our Centre and therefore do not meet the requirements for the online registration, please contact the office of the Centre for Business Languages (Managementzentrum, 1st floor, room 107B, fachsprachen@jku.at)