**Application for a Master’s/Diploma Thesis**

# About You

Name:

Student ID:

Study program:

Email:

When do you plan to submit your thesis? (month/year):

# Topic

Please fill out the following information

1. *If you pick a topic from the Institute’s list*

Title:

Supervisor’s name:

1. *If you wish to suggest your own topic*

Title:

Preferred supervisor’s name (optional):

Explain briefly why your own topic fits the Institute’s research agenda:

# Language of your Thesis/Diploma

Please select one of the two options:

*English* (mandatory for Master’s theses) OR *German* (possible for diploma theses):

If you selected *German*, would you be willing to write in English if necessary? Yes / No

# Motivation

As you plan to dedicate much of your time to your thesis, please describe what motivates you to select the topic you proposed for your thesis. Typically, the motivation could be ***practical*** (the topic is important because it addresses a practical problem), ***theoretical*** (there is something that we need to know more precisely), or ***personal*** (you have a vested interest in understanding/solving a problem, or you have access to a specific company where you are aware that a problem persists).

Please, state your motivation:

Please, state if you have access to a company:

# Theoretical orientation (optional)

A Theory or a theoretical orientation is like a lens: it allows one to see a problem from a specific perspective, highlighting specific aspects of it. Please, describe the theoretical lens that you wish to employ and why it can be useful to your case.

I would like to use the following theory …., because ….

# Research design (optional)

Please inform us of what research design you deem appropriate for your work.

Research approach (you can embolden your answer: … Quantitative OR **Mixed methods** OR …)

Qualitative OR Quantitative OR Mixed methods OR Literature Review OR Experimental OR Conceptual

Data collection: If you know it already, what empirical data will you use?

Data analysis: If you know it already, how will you plan to analyze your data?

# Core Literature (optional)

Please insert 3 to 4 scientific articles that are important to develop your thesis. Feel free to check the list of high-quality academic journals in our Institute’s “guidelines for scientific papers.”

Core Literature:

# INFORMATION ON THE APPLICATION PROCEDURE

Due to limited capacities, an application for supervision is necessary.

To apply, please send an email with the subject "Application Master Thesis - Your Last Name" and the following documents to the functional address of our institute ([IPV@jku.at](mailto:IPV@jku.at)):

* Latest transcript of records.
* Completed version of this application form.

We decide on applications for supervision three times a year (on February 15, June 15, and September 15, respectively). Please submit your applications before these dates to ensure they can be considered within the respective decision round. We will contact all applicants shortly after the respective decision dates.

Whether an application is accepted or not is determined by the available capacities of the institute members, your previous academic achievements in our subject area, and, in the case of a self-proposed topic, its fit to the research focus of the institute, as well as the originality and quality of the idea presented.

Acceptance based on the application materials does not constitute an official supervisory relationship. This requires a research proposal (approx. 5 pages) approved by the respective supervisor. This proposal must be prepared following an initial consultation with your supervisor and based on her/his feedback. Depending on the quality of the submitted document, a revision of the proposal may be necessary.

Not until the supervision relationship has been officially confirmed can students register their diploma or master's thesis topic at the Examination and Recognition Services of JKU and, in the case of a master's thesis, attend the corresponding master's thesis seminar.

However, if there is no inherent work process between the acceptance of the written application and the subsequent decision deadline, the acceptance of the application will expire and the students concerned will have to reapply for a supervision relationship.