



RESERVATION OF ACCOMMODATION AT USB UNIVERSITY DORMITORIES

INSTRUCTIONS FOR STUDENTS OF BIOLOGICAL CHEMISTRY – BACHELOR STUDIES - 2ND YEAR

1st step: Request for accommodation (by 15th June)

You can request for an accommodation at USB dormitories through the online form:

<https://forms.office.com/Pages/ResponsePage.aspx?id=pF1fwwOa5kSL-ZKDNjT2pywufD1III1IsS3BYyCTiSpUQkhWRldTWDRSTDVDNkISNIRBMU5MVTY2MC4u>



It is not possible to choose in which residence or room you will stay, the place will be assigned to you according to current room availability.

Description of dormitories available here: <http://www.jcu.cz/study-at-usb/practical-info/accommodation/university-dormitories> or <http://kam.jcu.cz/cs/> (webpages mostly in Czech – you can use automatic google translate)

2nd step: Confirm the reservation by paying the reservation fee (by 31st July)

In the beginning of July you will receive information in which dormitory you will be assigned.

In order to confirm your reservation, it is necessary to pay a reservation fee of 2000 CZK (about 80 EUR).

On the start day of your accommodation at USB dormitories, this amount of 2000 CZK will be kept as an **accommodation deposit** until the date of your departure for covering eventual damage or cleaning expenses. It will be refunded at the condition that no damage was found.

You have to send the fee of 2000 CZK by 31st July to the following bank account:

BIC: CEKOCZPP

IBAN: CZ35 0300 0000 0001 6949 2602

Reference for payment: your USB personal student number + name and surname

Name of the beneficiary of the account: Jihočeská univerzita v Českých Budejovicích

Czech Bank name: ČSOB

It is very important to indicate your USB personal student number to identify the payment (you can find it in STAG as Bxxxxx). You can indicate it into the „Reference for payment“ or “message for payee”.

If you decide to cancel your reservation, you should do it by the 31st July. **If you don't pay the reservation fee, the reservation will be automatically cancelled.**

Please, inform us if you plan to arrive at a different date than the one you previously indicated.

The reservation fee is non-refundable.

3rd step: Accommodate at the dormitory

- **Epidemiological situation – Covid-19**

Before arrival follow current instructions for arrival during pandemic: <https://www.jcu.cz/study-at-usb/erasmus/instruction-for-arrival-during-covid-19-pandemic>

- **Arrival**

You have to get accommodated at the latest on 3rd October 2021.

In case you would need to get accommodated later for any reason, it is essential to inform us through the email erasmus@jcu.cz

If you don't show up by the beginning of the semester, the reservation fee will not be paid back.

On the day of arrival, prepare your ID document (passport or national ID) and one passport photo for the establishment of your dormitory card.

- **Payment - Monthly rent**

On the day of your arrival, you will have to pay the rent for the current month, according to the price list: http://kam.jcu.cz/images/doc/cenik_koleje_en.pdf

You can pay either by cash or by card in czech crowns - CZK (payment in euros or other currency is not possible).

You will have to pay the next month rent always before the 20th of previous month (for example: payment of March rent before 20th February). So if you arrive after 20th September, you must also pay immediately on arrival for the October rent.

- **City tax for short term stay**

Due to the decree of the statutory city of České Budějovice n°4/2019 on local fees effective from 1st January 2020, USB Dormitories are required to charge an accommodation fee for each stay of less than 61 days. This fee is paid to the relevant municipal area. Current fee rate is 15 CZK/person/night.

In case you stay at USB Dormitories longer than 61 days, you don't have to pay the fee.

In case you planned a longer stay at USB Dormitories, but your stay is shortened to less than 60 days, you will be charged the fee backwards.

- **Practical information**

- Internet is available in all student rooms. In some rooms, the connection is only possible using a network cable. You need to bring your own cable. Some rooms have WIFI – Eduroam (K1 dormitory). Eduroam network can also be set at your home university.
- Blankets, pillows and bed sheets are furnished.
- The kitchen or rooms are not equipped with dishes, cookware, kettle neither microwave oven.

- **Student Accommodation Code and rules of Dormitories**

For the whole stay at USB dormitories, it is essential that each student respect the Student Accommodation Code and the different rules of the dormitories. This include for instance: keep clean the common areas (kitchen, bathrooms), wear a face mask in the common areas (according to current epidemiological situation), respect quiet and silence after 10pm etc...

Please read carefully the Student Accommodation Code: http://kam.jcu.cz/images/doc/kolejni_rad_en.pdf

Other rules linked with the current situation at Dormitories are published on the Dormitories website, and in the entrance hall of each dormitory.