

Procedure for submitting scientific papers during the COVID-19 measures

- Send the scientific paper in pdf format to the copy office or ÖH shop (kopierstelle@jku.at / shop@oeh.jku.at) and CC to the Department of Examination and Recognition Services (pas@jku.at).
- In the email to the copy office or ÖH shop announce the request that two (Diploma Thesis/Master Thesis) respectively four (Doctoral Thesis) bound copies should be forwarded to the Department of Examination and Recognition Services.
- The statutory declaration must be signed in the PDF file.
- At the same time the electronic version must be uploaded in pdf format at the following address (forms.jku.at/pas/thesis) and the signed printout of confirmation has to be sent to the Department of Examination and Recognition Services (pas@jku.at).
- If your scientific paper is to be inaccessible to others, a confirmation of the supervisor must be obtained. The completed form (*Application to Suspend Access to Thesis*) and the confirmation have to be sent to the Department of Examination and Recognition Services (pas@jku.at).