

**MARSHALL PLAN SCHOLARSHIP for a VIRTUAL RESEARCH PERIOD/PROJECT
of JKU students with U.S. host institutions and U.S. students with JKU**

Application requirements:

- Status as full time student (with at least one successfully completed semester at the home university). Applicants must remain enrolled as students at the home university during the entire research period.
- Research assignment in **science and engineering**

Scholarship duration:

- At least 3 months

Min 1 virtual/digital contact per week (support, mentoring, supervision, discussion, online course, ...)

Grant amount:

- EUR 1600 to 4000 (40% of regular research period scholarship amount)
- Please note that the Marshall Plan Scholarship will most likely not cover all your expenses. You will have to take care for other or private funding if necessary!

Application documents (in pdf except application form):

- [Application form](#) (signed and confirmed original document)
- Research Proposal (please **save in one pdf-document**):
 - Letter of Motivation (max. 2 pages)
 - Curriculum vitae in tabular format
 - Project description (min 1500, max. 2500 words) with special regard to virtual realization (technical and scientific steering of research project: methods, supervision, accompanying measures, online tools, ...):
 - Title of Research Project
 - Name of Supervisor at both Home and Host University
 - Short Description of Research Agenda
 - General Goals
 - Detailed Description of Research Problem
 - Methodological Considerations
 - Workflow
 - Relevance and Expected Results
 - List of publications and lectures (optional)
 - Recommendation letter(s) (optional)
- Copy of passport photo page
- Transcript of Academic Records
- Confirmation of full-time student status from home university / enrollment at home university
- Confirmation from host university's project leader / supervisor regarding planned technical and scientific steering and realization of virtual research project (incl. planned dates of research period)

Application deadline(s):

- no later than **March 15** for research to begin in August
- no later than **October 15** for research to begin in February

JKU and U.S. students please submit application to:

Johannes Kepler University Linz
International Office / Auslandsbüro
Altenberger Straße 69
A-4040 Linz

Mr. Thomas Mahringer
Tel.: +43 732 2468 ext. 3291, Fax ext. 3294
Email: thomas.mahringer@jku.at

Important notes and further steps after scholarship award
(In parts excerpted from recent agreements between the Austrian Marshall Plan Foundation and awardees)

- 1) The awardee will have to sign a research assignment agreement with the Austrian Marshall Plan Foundation
- 2) Payment will usually be made in two installments with the first to the amount of 80% due before the beginning and 20% upon completion of research period and approval of the written documentation.
- 3) Documentation requirement **during research period** please s. also para 4.a: **List of digital/virtual contacts**
- 4) Documents to be submitted to JKU International Office within 3 months after the research period
 - a) **PDF: Documentation list of virtual/digital contacts with host institution** (min 1 contact per week): Excel file containing exact calendar date and duration, contact person(s), kind of contact (support, mentoring, supervision, discussion, online course, ...) confirmed by host university project leader/supervisor
 - b) **Confirmation of home institution supervisor** regarding successful completion/outcome of research period
 - c) **PDF: Field report** (max. 2 pages) using the following obligatory scheme (will be published by Foundation!):
 - General impression of research period
 - Quality of the host institution
 - Contacts within host institution / integration in the organization
 - Recommendations for future Marshall Plan Students
 - d) **PDF: Final (research) report** (min 7500 words excl. front page, table of contents and references/testimonials (title/topic must correspond to application project title/topic!))

Please note: **The research report will be published by the Marshall Plan Foundation** on its website and/or within an appropriate event. This **may be adjourned** e.g. if research findings will be published in/as a scientific paper.

Further documentation with requested retention period

- a) **up to 3 years:** statements of awardee and home university supervisor (official department letter)
- b) **more than 3 years:** as in para. a) + report summary (1000 words excl. front page/contents/references) to be meanwhile published on the foundation's website

Further important information and details: <http://www.marshallplan.at/overview-1>