



# SPACE FOR EXCHANGE.

Handbook for Exchange  
Students 2024/2025.

**JKU**

JOHANNES KEPLER  
UNIVERSITY LINZ

# Welcome to the Johannes Kepler University Linz.

## **Congratulations.**

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You have been nominated by your home university to study at Johannes Kepler University Linz (JKU) as an exchange student. Studying abroad and living away from home offers you an international experience as well as the chance to build new friendships that will enhance your future both personally and professionally.



This handbook has been compiled to help you prepare for your exchange semester – please read the information carefully!

We are looking forward  
to welcoming you at JKU.

**The International Office at JKU Linz**

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# Application.



Please complete and submit our online application form. The link will be provided by e-mail after we have received the official nomination from your home university.

**The application deadlines are as follows:**

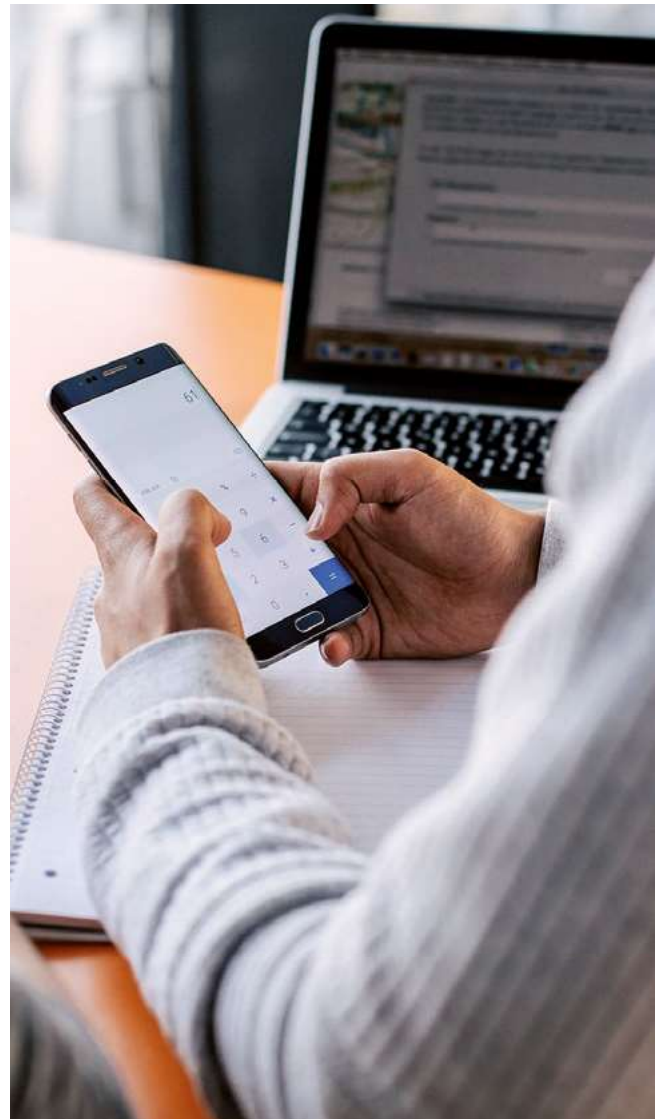
- Winter semester: June 1
- Summer semester: November 15

**The following documents are required in English or German:**

- Copy of your valid passport/EU ID-card
- Academic transcript (multiple transcripts should be uploaded in one file)
- a list of your courses from the current semester
- Certificate of Bachelor or Master Degree
- Proof of English and/or German language proficiency (level B2 or higher of the Common European Framework of Reference for Languages)  
We accept the following certification:
  - All internationally recognized language certificates such as TOEFL, Goethe etc.
  - English or German courses at the required level (B2) as noted in your Transcript of Records
  - Confirmation issued by your university in regards to your language skills (German OR English) at the required level (B2)
- Erasmus+ Learning Agreement or Preliminary Course Selection Form
- Passport-sized photograph (JPEG format)

**The acceptance letter will be sent to you by:**

- Winter semester: July 30
- Summer semester: December 23



# Important Dates and Deadlines.



## WINTER SEMESTER:

**October 1, 2024 to January 31, 2025**

Application deadline:	June 1, 2024
Last day of arrival:	September 8, 2024 If you are not attending the Intensive German Language Course: September 15, 2024
Orientation Programme (compulsory):	September 9 to September 27, 2024 If you are not attending the Intensive German Language Course: September 16 to September 27, 2024
Intensive German Language Course:	September 10 to September 24, 2024
Cultural Sensitivity Training:	September 25 to September 27, 2024
Final course offer available in KUSSS:	August 5, 2024
Course registration:	September 12 to September 20, 2024
Classes begin:	October 1, 2024
Classes end:	January 31, 2025   Exception: a few business courses end before Christmas
Christmas Break:	December 23, 2024 to January 6, 2025
Semester Break:	February 1 to March 2, 2025

## SUMMER SEMESTER:

**March 1, 2025 to June 30, 2025**

Application deadline:	November 15, 2024
Last day of arrival:	February 9, 2025
Orientation Programme (compulsory):	February 10 to 28, 2025
Intensive German Language Course:	February 11 to 25, 2025
Cultural Sensitivity Training:	February 26 to 28, 2025
Final course offer available in KUSSS:	February 5, 2025
Course registration:	February 13 to 21, 2025
Classes begin:	March 3, 2025
Classes end:	June 27, 2025
Easter Break:	April 14 to 25, 2025



### PLEASE NOTE

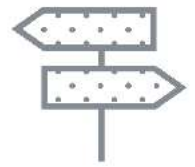
Exchange students are required to stay for **THE FULL SEMESTER** (or academic year). Exceptions can only be made if communicated and agreed on before arrival.

### Examination Period

There are no set examination periods. Most examinations take place at the end of the course, until the very last day of the semester. It is recommended to schedule your return flight a few days after the official end of semester. Extensions in Raab Heim will be possible.



# Orientation and Pre-semester Programme.



The **orientation programme** starts with a compulsory orientation session where you will get all the information required for a successful semester start.

Also arranged for you during the orientation programme:

- Information and support with course registration
- Official enrolment
- Campus tour
- Free guided tour of Linz
- Visit to the “Landhaus” (seat of the Upper Austrian Government)
- Excursions to places of interest around Linz (on weekends)

You can **sign up** for the excursions during the Orientation Session and at the International Office for a small fee.

## **Pre-semester programme** (free of charge):

The pre-semester programme is designed to complement the orientation programme. We highly recommend that you participate in one or two of the offered courses:

- Intensive German Language Course (3 ECTS credits): at beginner, intermediate and advanced levels. Please note that participation in the pre-semester course is a prerequisite for attending A1 or A2 German language courses during the semester.
- Cultural Sensitivity Training (2 ECTS credits)

For more information please see the course syllabus provided on the [website](#).



## REGISTRATION

You can sign up for these courses in the online application. We try to accommodate all applications but space is limited and will be allocated on a first come, first-serve basis.

# Buddy Service.



REFI/ESN is a part of the Austrian student union and the Erasmus Student Network in Linz. They offer a buddy service to assist visiting students and also arrange social events throughout the semester.



More information can be found on their Instagram account [@esnlinz](#)

You can sign up for the buddy service in the online application.

# Courses.



## Language requirements

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JKU requires B2 level in the language of instruction. Proof of language proficiency in either English or German should be uploaded as part of the online application.

## German language courses

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German language courses are available during the semester. These courses are free of charge for exchange students. Detailed information is provided on the [website](#).



## Course information

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You can find detailed information online under <https://www.jku.at/exchange/courses>. When looking for courses please note that the final list of university courses at JKU will only be available a few weeks before the respective semester begins. In order to select your courses for the upcoming semester, please refer to the list of courses offered during the previous year as a guideline e.g. for the winter semester 2024/25 look for courses from winter semester 2023/24.

## Course registration

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You have to be officially enrolled at JKU before you can register for courses. The International Office will provide you with more detailed information about the course registration procedure after your arrival. You will have a meeting with your academic coordinator to discuss and finalize your course selection and a KUSSS training session (Kepler University Study Support System) where you will learn how to register for courses online.

## Course workload

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A full course workload at JKU is 30 ECTS credits per semester. Exchange students are expected to pass a minimum of 20 ECTS credits per semester (including pre-semester courses).



# Accommodation.



The International Office arranges accommodation for you in local dormitories. The room reservation is part of the online application.

**Please do not contact the dormitory directly for your reservation!**

## Reservation procedure:

**STEP 1:** Please select your preferred dormitory & room category in the online application.

1.

**STEP 2:** We forward your room request to the selected dormitory.

2.

**STEP 3:** The dormitory sends the contract with terms and conditions DIRECTLY to you.

3.

**STEP 4:** Follow the instructions given by the dormitory (e.g. send back your signed contract, pay the deposit, confirm your final arrival date). Otherwise your room reservation will be cancelled automatically. Check if room category and arrival/departure date are correct on your contract.

4.

## General Information

- The dormitories are independent and do not belong to JKU. Thus, they have their own rules and conditions.
- You are not allowed to host guests in your room.
- You are not allowed to sublet your room.
- All rooms are fully furnished.
- Not all dormitories provide blankets, pillows and bedlinens.
- Towels and kitchenware are not provided.

# Accommodation.

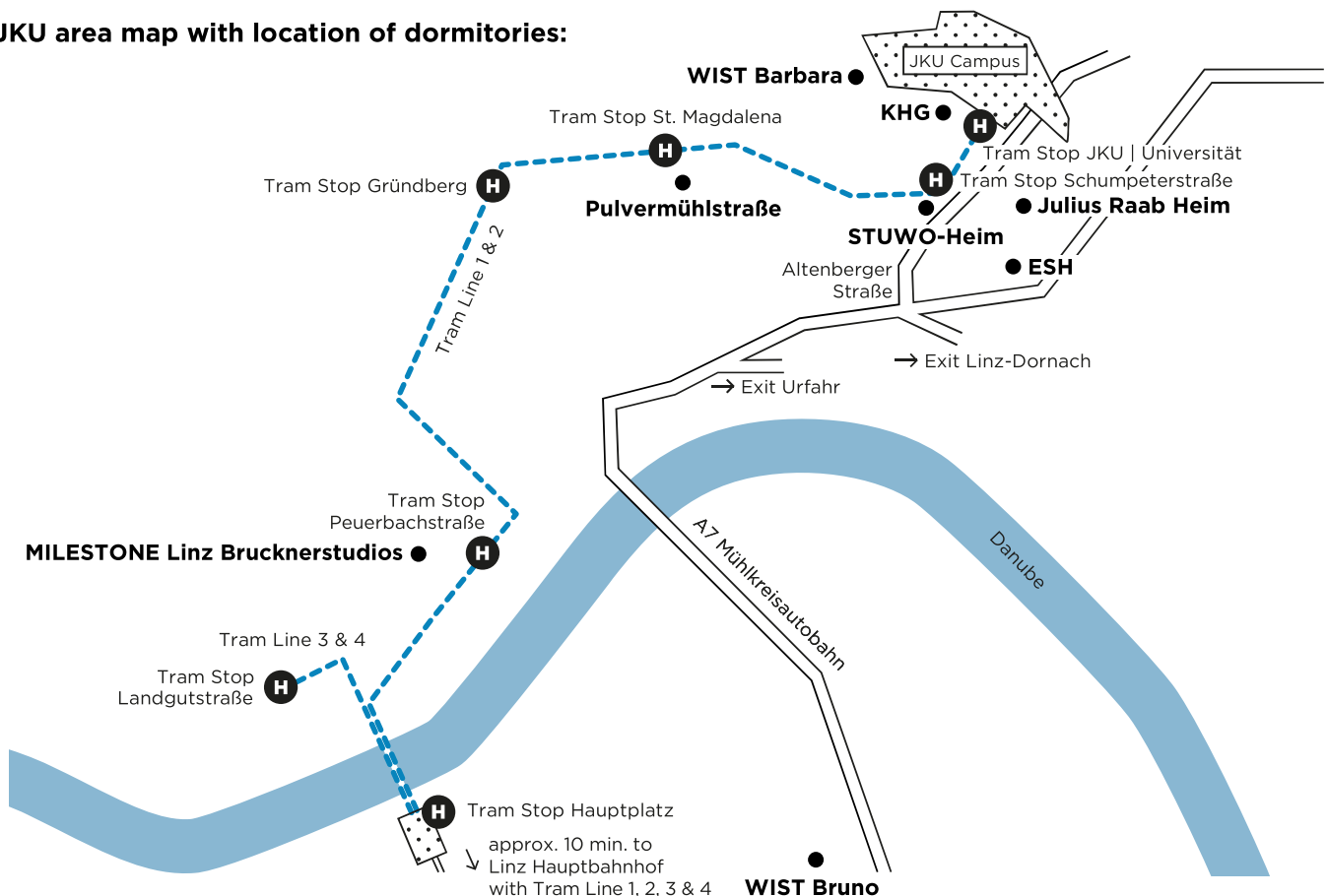


## What to consider when making your choice

- Please read the provided information carefully!
- Raab Heim is the biggest dorm and the majority of exchange students choose to stay there.
- The other dormitories host mainly Austrian students, which will give you more opportunity to practice German and make local friends.
- Do not only compare the price of the room, but also the additional fees and particular policies of the different dormitories e.g. if the deposit is due before or after arrival, the contract period etc.
- Choose wisely as your contract will be binding.  
Changes will not be possible!

## Dormitories

### JKU area map with location of dormitories:



# Accommodation.



## **Julius Raab Heim**

ADDRESS: Julius-Raab-Str. 10, 4040 Linz

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CHECK-IN: Monday to Sunday, after 13h00

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DEPOSIT, PROCESSING FEE AND 1ST MONTHLY RENT:  
To be paid within 4 working days after arrival.

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### LENGTH OF STAY:

The official housing contracts are only issued until:

- January 31st (for the winter semester)
- June 30th (for the summer semester)

However, if you plan to stay longer, you may apply for an extension during your stay.

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BLANKETS, PILLOWS & BED LINENS: Provided (included in the price)

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### ROOM RATES:

MONTHLY RENT	REFUNDABLE SECURITY DEPOSIT
Single room with common kitchen: € 469	€ 700
Single room with kitchenette: € 498	€ 700
Single room in 2-person unit: € 469	€ 700
Double room (common kitchen): € 359	€ 500

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For reservations **starting** between:

1st to the 10th of the month: 1 monthly rent will be charged.

11th to the 25th of the month: 1/2 of a monthly rent will be charged.

26th to the 30th of the month: € 33 will be charged per additional night.

For reservations **ending** between:

1st to the 5th of the month: € 33 will be charged per additional night.

6th to the 20th of the month: 1/2 of a monthly rent will be charged.

21st to the 30th of the month: 1 monthly rent will be charged.



### ADDITIONAL FEES

Processing fee: € 39 (per stay)

Insurance: € 45 (per stay)

Maintenance fee: € 15 (per semester)

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# Accommodation.



## **ESH**

**ADDRESS:** Julius-Raab-Str. 1-3, 4040 Linz

**CHECK-IN:** Monday to Friday from 8:00 to 12:00. If you cannot arrive during the office hours, please make an appointment in advance to ensure that someone will be at the office.

**DEPOSIT & ADDITIONAL FEES:** To be paid before arrival - otherwise the room reservation will be cancelled!

**BLANKETS, PILLOWS & BED LINENS:** Provided (included in the price)

### ROOM RATES:

MONTHLY RENT	REFUNDABLE SECURITY DEPOSIT
Single room with bathroom and common kitchen: € 475	€ 550
Double room with bathroom and common kitchen: € 325	€ 550



© ESH

### ADDITIONAL FEES

Processing fee: € 50 (per stay)  
Internet: € 57 (per stay)  
Maintenance fee: € 32 (per semester)

## **KHG**

**ADDRESS:** Mengerstr. 23, 4040 Linz

**MOVE-IN:** 24h self check-in possible. Please contact the dormitory directly to make arrangements.

**DEPOSIT & PROCESSING FEE:** To be paid before arrival - otherwise the room reservation will be cancelled! (Exceptions can be made for students with a non-European bank account).

**BLANKETS, PILLOWS & BED LINENS:** Provided at an additional fee  
**GOOD TO KNOW:** Dormitory offers a buddy system for support. Common kitchens are fully equipped.

### ROOM RATES:

MONTHLY RENT	REFUNDABLE SECURITY DEPOSIT
Single room with common kitchen and common bathroom: € 357*	€ 500
Double room with common kitchen and common bathroom: € 263*	€ 500

\*plus 10% if staying less than 12 months



© KHG

### ADDITIONAL FEES

Processing fee: € 35 (per stay)  
Final cleaning charge: €30  
Bedsheets: € 15 (per semester)



# Accommodation.



## **WIST Barbara**

**ADDRESS:** Johann-Wilhelm-Klein-Str. 70/72, 4040 Linz

**CHECK-IN:** A check-in appointment will be provided by the dormitory. A 24h self-check-in can be provided upon request.

**DEPOSIT & FIRST MONTHLY RENT:** Can be paid upon arrival if arriving during office hours, but has to be transferred in advance if arriving after hours. Exceptions can be made for students with non-European bank accounts.

**BLANKETS, PILLOWS & BED LINENS:** Are not provided

**ROOM RATES:** Listed prices are for 2023/24, expect a slight increase for 2024/25

MONTHLY RENT	REFUNDABLE SECURITY DEPOSIT
Single room with common kitchen and bathroom: € 299 (plus 10% if staying less than 12 months)	€ 500



ADDITIONAL FEES
None

## **WIST Bruno**

**ADDRESS:** Garnisonstraße 15, 4020 Linz

**CHECK-IN:** A check-in appointment will be provided by the dormitory. A 24h self-check-in can be provided upon request.

**DEPOSIT & FIRST MONTHLY RENT:** Can be paid upon arrival if arriving during office hours, but has to be transferred in advance if arriving after hours. Exceptions can be made for students with non-European bank accounts.

**BLANKETS, PILLOWS & BED LINENS:** Are not provided

**GOOD TO KNOW:** Close to the MED Campus

**ROOM RATES:** Listed prices are for 2023/24, expect a slight increase for 2024/25

MONTHLY RENT	REFUNDABLE SECURITY DEPOSIT
Single room with common kitchen and bathroom: € 352 (plus 10% if staying less than 12 months)	€ 600



ADDITIONAL FEES
None

# Accommodation.



## **STUWO LINZ**

**ADDRESS:** Altenberger Str. 9, 4040 Linz

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**CHECK-IN:** Moving in & out by appointment only.

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**DEPOSIT & FIRST MONTHLY RENT:** To be paid before arrival - otherwise the room reservation will be cancelled!

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**BLANKETS&PILLOWS:** provided. **BED LINENS:** not provided.

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**COMMON KITCHEN:** Provided on each floor.

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**ROOM RATES:** Listed prices are for 2023/24, expect a slight increase for 2024/25

MONTHLY RENT	REFUNDABLE SECURITY DEPOSIT
Single apartment with kitchenette without balcony (18 - 26 m <sup>2</sup> ): € 586	€ 750
Single apartment with kitchenette and balcony (18 - 26 m <sup>2</sup> ): € 610	€ 750



© STUWO

## **ADDITIONAL FEES**

None

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# Accommodation.



## **Akademikerhilfe Pulvermühlstraße**

**ADDRESS:** Pulvermühlstr. 41, 4040 Linz  
Between JKU and the city centre, can easily be reached by tram.

**CHECK-IN:** Moving in/out by appointment only!

**DEPOSIT:** To be paid before arrival – otherwise the room reservation will be cancelled!

**BLANKETS, PILLOWS & BED LINENS:** Are not provided

### **ROOM RATES:**

MONTHLY RENT	REFUNDABLE SECURITY DEPOSIT
Single room in 2- person unit: € 419	€ 600



© Akademikerhilfe

### **ADDITIONAL FEES**

Processing fee: € 30 (per stay)  
Other fees: € 120 (per stay)

## **MILESTONE Linz Brucknerstudios**

**ADDRESS:** Peuerbachstr. 28, 4040 LINZ  
Close to the city centre, can easily be reached by tram.

**CHECK-IN:** Mon 14:00 to 18:00 | Tues 8:00 to 13:00  
Wed - Fri 9:00 to 13:00 | If you cannot arrive during their opening hours, please contact the dormitory directly to make the necessary arrangements.

**DEPOSIT:** To be paid before arrival – otherwise the room reservation will be cancelled!

**BLANKETS, PILLOWS & BED LINENS:** Are not provided

### **ROOM RATES:**

MONTHLY RENT	REFUNDABLE SECURITY DEPOSIT
Single room in 2- person unit: from € 539 (Price for a 12-month contract. Price for other periods upon request)	2 monthly rents



© MILESTONE Linz BrucknerStudios

### **ADDITIONAL FEES**

Processing fee: € 20 (per stay)  
Other fees: € 210 (per stay)

# Entry and Residence Regulations.



## EU/EEA/Swiss nationals

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Students planning to stay in Austria for more than three months have to inform the competent residence authority in Austria in person within four months after arrival. You have to submit the personally signed application form and enclose photocopies of the following documents. Additionally you have to show the originals.

- Valid ID card or passport
- Proof of health insurance covering all risks (e.g. European Health Insurance Card, insurance policy, student insurance („Studierendenselbstversicherung“))
- Proof of sufficient financial means, e.g. savings account or a letter of commitment signed by your parents (depending on the individual case)
- Letter of Acceptance issued by the International Office
- You will then receive a confirmation of registration (“Anmeldebescheinigung”).

Costs: € 15

## Other Nationals

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Students who do not have EU/EEA nationality and are not in possession of a valid residence title „Student“ of another EU member country (except the United Kingdom, Ireland and Denmark), will need an entry/residence title for their exchange semester/year in Austria. The type of permit depends on the length of your stay.

### Stays of up to 6 months - Visa D

A visa D is required for stays of more than 90 days up to a maximum of 180 days. You have to submit your visa application to the responsible Austrian authority (embassy, general consulate) between 6 months and 3 weeks before entering Austria. There are special conditions for US and Canadian exchange students, please find the relevant information on this website.



© 123rf.com

The following documents are required for your visa D application (originals plus photocopies):

- **Visa D application form** (complete and signed)
- select “study” as main purpose.
- Valid passport (valid at least three months after leaving the Schengen area)
- 1 passport photo (in colour, size 3.5 x 4.5 cm)
- Letter of Acceptance issued by the International Office
- Proof of accommodation in Austria
- Proof of health insurance (cover at least € 30.000)
- Flight, bus or train reservation
- Proof of sufficient financial means to cover your living costs (either a scholarship letter or proof of savings or bank deposit)



# Entry and Residence Regulations.



## Stays longer than 6 months – Residence Permit

A “Residence Permit – Student” is required for students staying longer than 6 months. It is possible to submit your application at the local authority in Linz after lawful entry and during a lawful stay (e.g. with a visa or visa-free if applicable). Make sure to bring all the required documents with the correct legalization with you. Documents should be in English or in German. The application should be submitted in person as soon as possible after your arrival. If all necessary documents have been submitted, the application will be processed within 90 days. The residence permit will be issued in credit card format with a photograph and must be carried with you at all times. The following documents are required for your residence permit application (originals plus photocopies):

- **Application Form for a Residence Permit** for study purposes (Aufenthaltsbewilligung „Student“), completed and signed
- Certified and **legalised** birth certificate
- 1 passport photograph (in colour, size 3.5 x 4.5 cm)
- Passport (must be valid during the entire stay in Austria)
- Letter of acceptance from the university
- Proof of sufficient financial means to cover the living costs. The required amount for students under 24 years of age is € 672,64 and for students 24 years and older € 1217,96 per month. If the costs for accommodation exceed € 359,72 per month, you will have to prove additional funds. The proof of financial means can be a bank account (in your own name) which is accessible from Austria or a scholarship letter. The authorities will also need to know the origin of the funds. If your parents finance your study, please enclose an explanation from them including their income statement.
- Proof of accommodation in Austria
- Proof of health insurance (see page 18)
- Police clearance certificate from your country of origin (Criminal record certificate, legalised and translated, no older than 3 months)

Costs: € 160 (€ 140 when submitting the application, € 20 when the permit is granted)

**Important: Austria should be your first entry point into the Schengen area. If you travel to Austria through another Schengen-country, you need to apply for a visa D or residence permit in your home country!**

## Good to know

- Citizens from certain countries may enter Austria visa-free and stay in Austria without a visa for up to 90 days, 3 months or 6 months respectively. For detailed information please visit the [OeAD website](#).
- A visa D for Austria cannot be issued or extended in Austria!
- Visa D and “Residence Permit – Student” entitle you to travel to other Schengen countries for a maximum duration of 90 days within 180 days.
- If you are already in the Schengen area with a residence title other than “student” of another Schengen country, you may only apply for an Austrian visa at the Austrian Embassy in Bratislava, Ljubljana or Munich.

## Legalisation of documents

Legalisation verifies the authenticity of documents and signatures. Foreign documents which are submitted to authorities and higher education institutions in Austria need to be legalised in most cases. Several countries have concluded agreements with Austria about legalisation in order to simplify the procedure. Since these regulations are country-specific, it is highly recommended to enquire at the Austrian representative authority in your country if and how your documents should be legalised. More information about legalisation is available on the [OeAD website](#).

## Tuberculosis

Students who are not citizens of the EU, EFTA, the United States, Canada, New Zealand or Australia need to submit to a lung X-ray-examination. The Public Health Office takes an X-ray free of charge. However, if you provide an X-ray from your country (no older than 2 months) this examination is not necessary.

# Health Insurance.



## EU students

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The European Health Insurance Card is usually sufficient but it is your responsibility to make sure that it is valid throughout the entire stay. The EHIC does not provide the same level of cover as travel insurance. Please consult your national insurance provider for details.

Students from other **countries that have a national insurance agreement with Austria** (e.g. Turkey) must find out about health insurance regulations at their national insurance company in their home countries and obtain the appropriate documents for their stay in Austria.

## Students from countries with no national insurance agreement with Austria

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It is legally required to have a valid health insurance throughout your entire stay in Austria. The requirements depend on the length of your stay.

### Stays of up to 6 months

A travel health insurance is usually sufficient. It must be valid in Austria, provide sufficient cover for various health issues (insurance cover well over € 30.000 including guarantee to cover possible recovery and repatriation costs) and it must be valid for the whole duration of your stay. Check with the responsible Austrian authority (embassy, general consulate) which insurance policies will be accepted.

### Stays of more than 6 months

“Health insurance covering all risks” is an important requirement for your residence permit. We recommend the private health insurance of [Care Austria](#). The Education 364 policy costs € 51 per month and includes 30 days coverage in the EU.



# Arrival to Linz.



## From Linz Airport

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There is a bus service between the Blue Danube airport Linz and the main train station (Hauptbahnhof).



## From the main train station in Linz (Hauptbahnhof) to the university

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The university can easily be reached by public transportation. Take the tram 1 or 2 in the direction of “JKU / Universität” and get off at the last stop. Don't forget to buy a ticket at one of the machines before you board the tram.

## From Vienna Airport

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Linz can easily be reached by train from Vienna Airport. The ÖBB offers direct train connections from Vienna Airport (Flughafen Wien) to Linz Hbf (main train station). It leaves every 30 minutes, regular price is approx. € 48 and travel time is 1:40 minutes.

**More detailed information on how to reach your dormitory will be provided closer to your arrival.**

# Public transport.



## ÖBB (Österreichische Bundesbahnen)

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The Austrian Railways has a well-developed network of railways all over the country. You need to buy your ticket before boarding, either online or from a ticket machine at the train station.

The timetables are available on the [ÖBB website](#) and on the free [ÖBB Scotty](#) app.

If you are under 26 years old, we recommend you to get the [ÖBB VorteilsCard Jugend](#) for € 19. With this discount card, you can travel by train at discounted rates up to 50%. The “Vorteilscard” can be purchased online prior to your arrival. You will receive your temporary Vorteilscard immediately by e-mail and the credit card-sized card will be sent to your dormitory address by regular mail. Therefore please only do so a day or two before arriving in Austria, otherwise the card will be returned to the sender.

## WESTbahn

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The WESTbahn is a private company offering train travel between Vienna, Linz, Salzburg, Innsbruck and Munich. ÖBB Vorteilscard holders can also travel at reduced rates with the WESTbahn. Tickets can be bought on the train or on the [WESTbahn website](#). The WESTbahn only leaves from the Westbahnhof (station) in Vienna and not directly from the airport. A ticket from Vienna to Linz costs approx. € 40.

## KlimaTicket Ö

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The [KlimaTicket Ö](#) allows you to use public transportation for a year in either one or two regions or nationwide. Travellers aged 25 or younger and disabled travellers pay € 821 for the nationwide ticket. The ticket can be bought online or at the ÖBB or Westbahn service centre.

## Public transport in Linz

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[Linz AG](#) has an excellent public transport network (buses and tramway). Passengers must be in possession of a valid ticket before travelling. Tickets can be purchased from ticket machines at all the bus and tram stops or with the LinzMobil App. Students can apply for the Aktivpass (= bonus card issued by the city of Linz) provided that their monthly income is not more than € 1.547. The monthly ticket for public transportation in Linz costs only approx. € 16 if you have an Aktivpass. A monthly ticket without Aktivpass costs approx. € 57. More information on how to apply for an Aktivpass will be provided after arrival.



# Contact us.



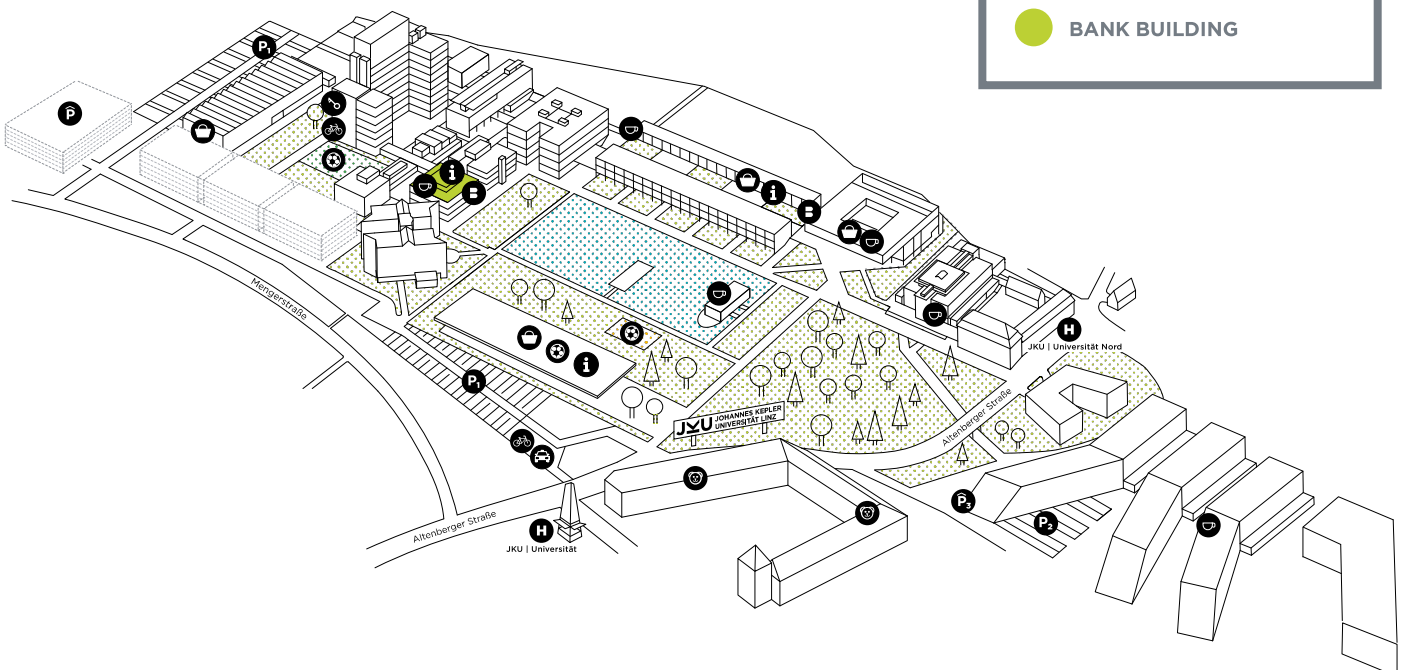
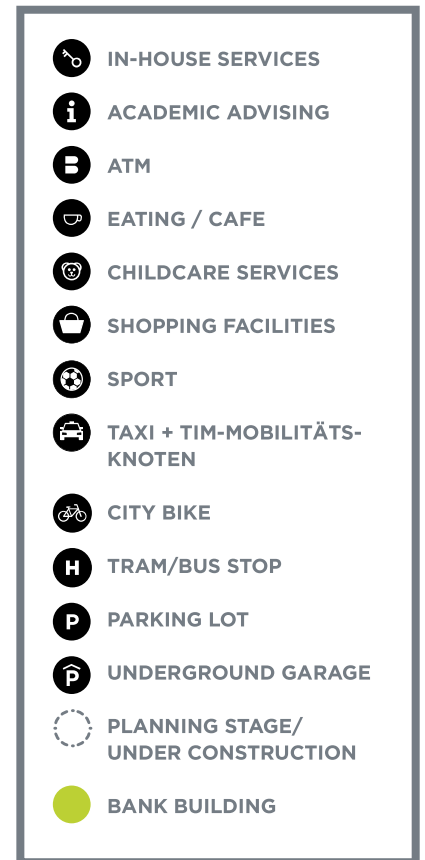
The International Office of Johannes Kepler University Linz is your first address for information regarding your stay in Linz. We are happy to help you!

## International Office

**JOHANNES KEPLER  
UNIVERSITY LINZ**  
Bank building (Bankengebäude)  
Altenberger Strasse 69  
4040 Linz, Austria  
P +43 732 2468 3293  
exchange@jku.at

## Campus plan







**MORE DETAILS:**  
[jku.at/en/campus/the-jku-campus/buildings/](http://jku.at/en/campus/the-jku-campus/buildings/)



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**Social Media**

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-  snapchat: jku.linz
-  [twitter.com/jkulinz](https://twitter.com/jkulinz)
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