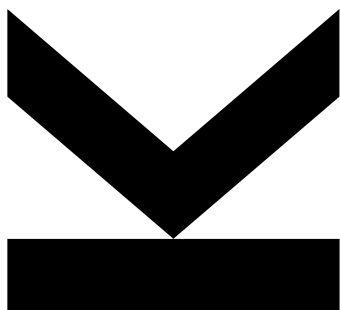


Translated by DeepL.

In case of differences between the German and the English version of this document, the German version prevails.



RULES & REGULATIONS OF JOHANNES KEPLER UNIVERSITY LINZ



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§ 1 General objectives

- (1) These University Regulations serve to ensure security and order at the Johannes Kepler University Linz (JKU). In particular, they must facilitate the orderly and smooth performance of the university's duties.
- (2) The heads of those university facilities that work with hazardous materials (e.g. radiation-hazardous materials, chemical substances) are obliged to lay down special regulations to ensure safety in their user regulations, taking into account the relevant laws and ordinances (e.g. Radiation Protection Act, Employee Protection Act, Chemicals Ordinance, etc.) and to issue instructions. They are also responsible for compliance with the relevant legal provisions and regulations in their respective areas of responsibility.

§ 2 Designation of land, buildings and rooms

- (1) The JKU has rented most of the land, buildings and rooms required to fulfil its tasks from the Bundesimmobiliengesellschaft (BIG) and other landlords.
- (2) Any disposition of the land, buildings and rooms rented or owned by the JKU, in particular their allocation to the individual organisational units for use and the revocation of an allocation, shall be the responsibility of the Rectorate. The designation of buildings or rooms does not imply any claim to a specific purpose or allocation.
- (3) Justified applications for the allocation or change of purpose of rooms already allocated must be submitted to the Rectorate. If necessary, the Rectorate may decide on its own initiative to change the allocation or to revoke an allocation after hearing the parties concerned.
- (4) The members of the Rectorate and the Head of Operations Management may inspect the rooms at any time to ensure that they are being used in accordance with their intended purpose. The persons authorised to carry out such an inspection shall be granted access to all rooms upon request after being authorised to do so. The same applies to the head of the staff unit for employee protection and safety as well as to the safety officers and fire safety officers if this is necessary to ensure safety and order.

§ 3 Applicability

These University Regulations apply to all property, buildings, rooms and other resources available for use by the JKU. They also apply to the use of rooms and facilities rented by the JKU off campus, unless the following provisions or the nature of the matter dictate otherwise.

§ 4 Opening hours

- (1) The buildings, with the exception of Schloss Auhof, are open at the respective main entrance at the following times:

Monday to Friday from 6.00 to 22.30

Schloss Auhof is open from Monday to Thursday from 7.30 to 17.30 and Friday from 7.30 to 15.00. The opening hours in buildings outside the JKU campus are based on the University Regulations applicable in these buildings and must be announced accordingly by the heads of the organisational units housed there.

- (2) If, in individual cases, the holding of courses and examinations as part of the JKU's course offerings, academic events, academic ceremonies and other approved events by university members or external parties requires the entrance doors of individual buildings to be kept open at times other than those specified in para. 1, the respective organiser must notify the Facility Management of Central Services in writing in good time.
- (3) With the exception of the cases mentioned in para. 2, only persons who have an employment, teaching or training relationship with the JKU, as well as officials of the JKU university community in the performance of their work or management duties, are permitted to be in JKU buildings outside of the opening hours mentioned in para. 1. The same applies to persons who have an employment relationship with a company or institution to which the JKU has sublet rooms on campus. Visits outside of opening hours are to be limited to those areas that are absolutely necessary for the fulfilment of duties. Persons who do not belong to the aforementioned group are only permitted to stay outside of opening hours if accompanied by an authorised person, or if the stay has been approved by the Rectorate on the basis of a justified request.
- (4) All persons present in JKU buildings and rooms must identify themselves with a photo ID upon request by JKU employees responsible for building supervision.

§ 5 Communication between parties

- (1) All heads of organisational units of the JKU must set sufficient times for communication with parties and post them clearly visible in the access areas to the respective organisational units or next to the entrance doors to the relevant offices and announce them on the homepage.
- (2) Each head of an organisational unit is obliged to announce changes to the announced opening hours or the complete discontinuation of party dealings during the announced hours in good time in accordance with para. 1. In the latter case, the announcement must be accompanied by a notice stating when it is expected that the office hours will be resumed or which other organisational unit can provide information instead.

§ 6 Posters, notices and billboards

- (1) Posters and billboards are only permitted on the notice boards and billboards designated for this purpose and in accordance with the "Attachment of Posters and Notices" guidelines.
- (2) Depending on the space available, billboards may be allocated to campaigning groups, academic associations and other persons or organisations on condition that the terms of use and the possibility of revoking the allocation of the billboards at any time are accepted with a signature.
- (3) Lockable display cases can be made available to interested parties for a fee. Duplicate keys for the lockable display cases provided to external parties must be deposited in the Facility Management.
- (4) The allocation of billboards and notice boards shall be carried out by the office authorised by the Rectorate. The JKU's own requirements must be given priority when authorising such assignments.
- (5) The labelling and marking of the notice boards and display cases shall be carried out by the Facility Management for a fee.
- (6) The assignment of a noticeboard or display case shall be revoked if repeated misuse (e.g. posting of notices with illegal, unlawful, offensive content or content that violates the interests of the JKU) is detected or if the posting space is obviously not used for an extended period of time.
- (7) Notices on noticeboards must be signed by the persons responsible for them (heads of organisational units, course instructors, student body members, etc.). The JKU assumes no responsibility for the unauthorised removal of notices by third parties or for the unauthorised use of assigned notice boards by third parties.
- (8) Posters and notices on unallocated free notice boards must be approved by the event management. The number of possible notices is determined by the Rectorate's guideline "Attachment of Posters and Notices". Validation must be refused if the notice does not have an imprint or contains unauthorised content as defined in para. 5. Each notice must be labelled with an expiry date by the event management.
- (9) Notices, posters and billboards that are affixed to areas not intended for this purpose (e.g. corridor doors, lift cabins, lift doors) must be removed by the responsible Central Services staff. This also applies to notices, notices or posters that are not validated. Notices relating to courses offered at the JKU as part of its degree programmes are exempt from the obligation to display a validation.
- (10) Documents with unlawful, immoral, offensive content or content contrary to the interests of the JKU must be removed by the responsible Central Services staff.

§ 7 Locking and issuing keys and access authorisations access authorisations by means of a card or similar

- (1) Persons in an active employment relationship with the JKU, freelance employees as well as senior officials of the JKU Student Union and its secretarial staff are entitled to a key or access authorisation by means of a card, which enables access to the workplace. The transfer of keys or cards to other persons requires the approval of the Rectorate or the heads of the individual organisational units in their respective areas of responsibility and is subject to their responsibility in the latter case.
- (2) Each room user is obliged to lock and keep locked the rooms for which access authorisation exists within the individual buildings during the period of non-use, provided that no other person is present in this room.
- (3) Cleaning staff must be granted access to the JKU buildings and rooms for cleaning purposes every day from Monday to Saturday (except Sundays and public holidays) and must be given the key or card account relating to their respective area of responsibility.
- (4) The Facility Management is instructed to issue/unlock as many keys or cards for each organisational unit as there are employees working in the organisational unit. The issue of additional keys or further activation can only be authorised by the responsible department on the basis of a justified application. The heads of the organisational units are responsible for issuing and withdrawing keys or activating and cancelling access authorisations on cards within their area of responsibility.
- (5) If a person leaves active service, the key or access card must be returned to the head of the organisational unit to which the person in question is assigned. If the head of an organisational unit leaves, he/she must return the key/card to the Facility Management. If the key or card cannot be returned due to loss, the corresponding costs must be reimbursed.
- (6) The issue of group keys or the activation of locking groups (e.g. locking for several rooms or for the entire organisational unit) must be limited to the number absolutely necessary.
- (7) The heads of the organisational units must ensure the safekeeping of the keys/cards and keep records of the distribution of the keys or cards. In accordance with § 9 para. 11 of these Regulations, they are liable for any damage incurred by the JKU due to the distribution of keys/cards to unauthorised persons or due to careless storage of the keys/cards. The Facility Management is responsible for keeping records of the number and functionality of the keys and cards in circulation at the individual organisational units.
- (8) In the event of the loss of a key or card, a loss report must be submitted to the rectorate and the police station. The issue of a duplicate is subject to the presentation of such a confirmation from the police station and the payment of a reimbursement of costs for the replacement key or card. If it is necessary to replace a locking circuit, reimbursement of the resulting costs may also be demanded.
- (9) The replacement of individual key cylinders is prohibited due to the disruption of the central locking system. If, in individual cases, the installation of additional locks is necessary for security reasons, this must be carried out by the Facility Management, taking into account the central locking system.
- (10) In the event of misuse of keys or cards, these can be withdrawn for a definite or indefinite period by the responsible head of an organisational unit or by decision of the Rectorate.

The Administration Services must be informed in writing of any restrictions on use for certain members of the organisational units concerned.

§ 8 Tasks of the Facility Management

- (1) The buildings on the JKU campus are to be monitored by employees of the Facility Management or by contracted security companies during the day and at night. Special surveillance of rooms at the request of heads of organisational units must be coordinated with the Facility Management.
- (2) Employees of the JKU Facility Management who are responsible for inspecting the JKU premises are permitted access to each room in order to fulfil their monitoring duties. If irregularities are detected, the head of the respective organisational unit must be notified.
- (3) The employees of the Facility Management (in particular the housekeeping staff) are obliged to lock and keep locked all building entrances and the doors of all rooms within the buildings outside the opening hours specified in § 4 para. 1, unless they are being used by authorised persons.
- (4) Employees of the Facility Management (in particular housekeeping staff) have the right and duty to stop persons they do not know in the buildings and on the grounds of the JKU, especially in the evening hours, especially if equipment or other objects are being transported, to question them about their function at the JKU or to request proof of identity and, if necessary, to make a note of the necessary findings in the duty log.
- (5) The employees of the Facility Management (especially the housekeeping staff) must note any suspiciously placed objects in the buildings and on the grounds of the JKU in the duty log and immediately report them to the head of the Facility Management or the head of Operation Management. In the event of imminent danger, all necessary measures must be taken by the responsible JKU employees in accordance with the instructions.
- (6) The staff of the Facility Management (in particular the house services) must ensure that the lighting in the buildings and on the university campus is switched on in good time, depending on the lighting conditions and requirements.
- (7) The key cabinets must be supervised at all times. Every time a key is handed out, it must be noted in the key book by housekeeping. Keys for individual organisational units may only be loaned to persons in this organisational unit who are either known or can identify themselves accordingly. Students, even if they are writing their diploma thesis or dissertation at an institute, may not be given access to a room in the organisational unit by housekeeping without the written permission of the respective head of the organisational unit. If the housekeeping service has doubts about access authorisation, access must be denied.

§ 9 General regulations of use

- (1) All JKU buildings and grounds are to be used with the greatest possible care for the buildings, facilities and other inventory and with economical use of energy. All university members are obligated to do what is necessary to achieve this. Every member of the university is obliged to report obvious defects and damage to buildings, pipes, facilities, equipment, etc. to the Facility Management.

(2) Prohibited are:

1. any activity of a party-political nature, either verbally or in writing, with the exception of the rights granted by the Student Union Act, the Staff Representation Act and the Labour Constitution Act during the specified election campaign period and at events whose party-political content is declared and approved by the Rectorate.
2. any advertising activity in courses, lecture theatres and seminar rooms or other rooms in which teaching takes place.
3. activities of a religious nature, with the exception of legally recognised churches and religious denominations as well as registered denominations, subject to prior approval by the Rectorate.
4. any sales transactions and other distribution of goods, except in the premises provided for this purpose or on the basis of an authorisation by the Recto Council.
5. the organisation of collections of all kinds, with the exception of those for charitable purposes, insofar as these are approved by the Rectorate.
6. the distribution of flyers, the posting of notices and posters contrary to the provisions of § 6 of the University Regulations.
7. the use of private, network-dependent electrical devices without the authorisation of the Rectorate or a person appointed by the Rectorate, with the exception of laptops, radios and chargers for PDAs, mobile phones, etc.
8. smoking outside the smoking areas in accordance with the Tobacco Act and in the staff work-rooms.
9. driving on the university grounds with the exception of the necessary delivery services, cyclists and motor vehicles with special authorisation.
10. bringing animals, with the exception of guide dogs and partner dogs (medical confirmation required).
11. any soiling of the grounds and premises of the JKU.
12. making film and sound recordings for commercial purposes, as well as conducting interviews without the authorisation of the Rectorate.
13. carrying firearms (with the exception of public security bodies and persons authorised by the Rectorate, e.g. external security services, night guards).
14. any unauthorised modification to switch boxes, structural and other general technical equipment, the removal and decommissioning as well as the arbitrary modification or relocation of protective equipment.
15. removing, damaging or concealing notices relating to safety and order as well as signs and signposts (marking safety facilities, escape routes, etc.).
16. the use of the university premises with sports and leisure equipment of all kinds (skateboards etc.), with the exception of access to the workplace by bicycle.
17. any behaviour that is likely to disturb the peace, order and security of the university campus.

(3) Within the scope of their competences and activities, university members shall independently take all measures to ensure the smooth running of teaching and research operations.

(4) University members are obliged to inform the Rectorate or the Head of Operations Management of any special incidents. This applies in particular:

1. in the event of unusual incidents (e.g. thefts, burglaries, damage etc.)
2. in the event of violations of the University Regulations and the fire safety regulations, if safety measures are necessary to prevent damage or if there is a risk of criminal offences being committed;

3. in the event of accidents involving students
- (5) All members of the university are obliged to cooperate fully in investigations to clarify the facts of a case, in particular in the event of violations of these University Regulations.
 - (6) Authorities' requirements and usage authorisations for the respective buildings and premises as well as usage regulations for the respective areas must be observed. The rectorate is solely responsible for handling official procedures.
 - (7) The heads of the organisational units are responsible for keeping the escape routes and exits, which serve to ensure safety and order, completely clear in the areas assigned to the respective organisational unit.
 - (8) The heads of the organisational units are responsible for monitoring the proper use of JKU facilities in their respective areas of responsibility and for maintaining records and safeguarding the inventory assigned to the organisational units.
 - (9) In the event of theft due to violations of § 7, the responsible employees shall be held responsible in accordance with § 9 para. 11.
 - (10) In enforcing these University Regulations, the instructions issued by the responsible staff must be complied with immediately. If users of JKU facilities are found by the responsible staff to be in obvious violation of the University Regulations, they must provide proof of their identity upon request. Temporary employees are also required to provide identification upon request. The Rectorate must be informed of the facts in writing.
 - (11) Windows must be closed when leaving the rooms for longer periods of time.
 - (12) All university members and other users (guests, employees of contracting parties, other persons present with or without the will of the JKU) of JKU resources are liable for damages culpably caused by them to the JKU in accordance with the provisions of civil law. The provisions of the Employee Liability Act and the Corporate Bodies Liability Act apply to employees.

§ 9a COVID safety measures

- (1) The Rectorate may, with the involvement of the employees concerned, order a mask requirement for certain spatial areas or for certain occasions in order to prevent the spread of the coronavirus.

§ 10 Academic ceremonies

- (1) Academic ceremonies may only be held by order or with the authorisation of the Rectorate. Their organisation, announcement and implementation shall be the responsibility of the relevant organisational unit of Central Services. The provisions shall apply by analogy to academic ceremonies of the university courses.
- (2) Access to academic ceremonies is generally open to the public. The Rectorate may, if necessary, restrict attendance to invited guests and/or members of the university.
- (3) Participants must leave the seating areas reserved for certain groups of people free and observe the instructions of the security service in this regard.

- (4) Photography and filming during the festivities is generally permitted, but may be prohibited by the Rectorate if it would disrupt the course of the event. Filming and photography for commercial purposes is only permitted if a corresponding order or authorisation has been issued by the Rectorate.

§ 11 Organisation of courses and examinations

- (1) The organisation of courses and examinations is generally based on the study regulations.
- (2) Only students of the JKU and students of other universities are permitted to attend courses if they are in an active enrolment status. If the space available for the course is not sufficient for all interested parties, the course instructor must limit attendance to students of the degree programme. For safety reasons, participants must be limited to the maximum number of seats available.
- (3) The course instructors and examiners are responsible for ensuring that the provisions contained in these University Regulations are observed during courses and examinations. Violations of the University Regulations shall be dealt with in accordance with § 19 and, if necessary, a report shall be submitted to the Rectorate.
- (4) Course instructors must immediately report reserved but unused lecture halls and seminar rooms to the responsible organisational unit of Central Services. The Rectorate shall charge the responsible course instructors for any additional costs incurred by the JKU due to a culpable failure to report these rooms as free (e.g. renting from a third party).
- (5) Attendance at oral examinations is only permitted for university members or students from other universities if they are in an active registration status. For room reasons, attendance may be limited to JKU students or students of the respective degree programme to which the examination is assigned. However, representatives of the student body may not be excluded under any circumstances.
- (6) Taking animals to courses and examinations is prohibited in accordance with § 9 para. 2 subpara. 10. Exceptions must be objectively justified and supported by a medical certificate (e.g. guide dogs).
- (7) Video and audio recordings of courses are only permitted with the consent of the course instructor. Video and audio recordings of examinations are only permitted with the consent of the examiner and the examination candidate as well as the audience. Special needs of the disabled must be taken into consideration.

§ 12 Use of resources in research and teaching

- (1) The right to use rooms, facilities and other resources assigned to the individual organisational units is generally granted to all employees assigned to the respective organisational unit within the scope of their official duties. In accordance with internal regulations (in particular access and use regulations of the respective organisational units), university teachers, graduate students, doctoral candidates and students also have this right in the context of courses under the supervision of the course instructor, as well as in the preparation of scientific papers as part of their studies at the JKU under the responsibility of the respective supervisor. This also applies to JKU employees in connection with projects pursuant to § 26 and § 27 UG in conjunction with the provisions on cost reimbursement. The use of shared laboratories and facilities must be mutually agreed upon by the organisational units concerned.

- (2) The extent to which persons who are not members of the university may use the resources for academic teaching and research of the individual organisational units shall be determined on an individual basis. External persons may only use the resources under the following conditions:
4. any borrowed resources are returned to the JKU after use;
 5. the university members working in the organisational unit are not thereby hindered in their official duties or academic activities in the interest of the JKU (preparation of the diploma thesis or dissertation, acquisition of the habilitation);
 6. teaching operations are not restricted as a result;
 7. the safety regulations contained in the statutes of the JKU as well as in the institute regulations and other user regulations are evidently taken note of and complied with;
 8. it is demonstrably acknowledged that use is at the user's own risk, that warranty claims and claims for damages against the JKU are excluded to the extent permitted by law, and that compensation must be paid for any damage to the resources used.
 9. the qualifications (specialised knowledge) required for the safe and careful use of the equipment and other machines are available;
 10. adequate security is provided when borrowing costly resources;
 11. the beneficiaries so authorised undertake to comply with all usage and safety regulations, including the present University Regulations, and acknowledge that the right granted to them may be withdrawn at any time due to violation of these regulations and due to the occurrence of the impediments mentioned in points 1 to 3;
 12. reimbursement of costs for use is paid to the JKU in accordance with the applicable SOPs.

§ 13 Utilisation of resources for other tasks

- (1) University members shall generally hold meetings and discussions in the rooms allocated to the organisational unit to which they belong.
- (2) If rooms are required for meetings and discussions as well as other administrative tasks outside one's own organisational unit, these can be requested from the Head of Operations Management, stating the purpose, and allocated subject to availability.

§ 14 Organising events by members of the university

- (1) In addition to the events mentioned in the preceding provisions, the organisational units of the JKU or members of the JKU may hold other events, in particular lectures, discussion forums, symposia and other events on topics related to academic teaching and research, related cultural and socio-political issues, as well as events that serve educational and cultural purposes.
- (2) The organisational units or university members, the JKU Student Union and the groups campaigning for the works councils as well as the bodies of the legal representation of students are entitled to hold events of the type described in para. 1 at the JKU.
- (3) If additional rooms and other JKU resources are required for the organisation of events pursuant to para. 1 and para. 2, these must be requested from the Rectorate in good time before the planned date of the event, stating the exact resources required. Such requests can only be approved subject to availability and taking into account the maintenance of research and teaching operations. The Rectorate decides on the allocation of rooms and the duration of use.

- (4) Failure to submit an application will result in the loss of the right to room allocations.
- (5) The events can be held in public or restricted to a certain group of people. Whether it is a public event or to which group of participants the event is restricted must be publicised accordingly.
- (6) The Rectorate may refuse to approve an event if its content is unlawful or immoral or if its implementation is contrary to the interests of the JKU.
- (7) If the use of rooms for events as defined in paragraphs 1 and 2 is requested, the application to the Rectorate must state whether the event will be held jointly with or with the support of external partners, whether and, if so, to what extent these external partners will support the event financially, and/or whether participant fees will be charged and, if so, to what extent. The Rectorate shall decide on any reimbursement of costs for the use of JKU rooms and other resources and the amount thereof.
- (8) The groups of persons mentioned in para. 2 have the right to hold non-public events on internal matters concerning them and to use rooms for this purpose subject to availability upon application to the Head of Operations Management.
- (9) The organiser must name a person who will be present or reachable for the entire duration of the event and who must ensure compliance with all order and safety regulations.

§ 15 Use of resources by external parties

- (1) The rooms of the JKU and its facilities and other resources are generally used to fulfil the tasks according to § 1 to 3 UG.
- (2) The Rectorate may also make the use of JKU properties, university facilities, rooms and other JKU resources available to external organisations and companies as well as persons and groups of persons who are not members of the JKU for the holding of events for a fee upon written request, stating the project and subject to availability, to the extent that this does not impair the safeguarding of teaching and research operations and the interests of the JKU. The prerequisite is that these events concern scientific or related cultural and socio-political issues or that they serve educational and cultural purposes. Events that could jeopardise order and safety at the JKU or the interests of the JKU will not be approved.
- (3) In the case of approval of events organised by external parties, the responsibility for compliance with the provisions of the assembly police and for obtaining and fulfilling any official permits lies exclusively with the external organiser. If an event must be authorised by the authorities, proof of this authorisation must be provided prior to the event.
- (4) Central Services shall be commissioned to conclude a contract of use with the respective organisers following approval by the Rectorate, which must also include the reimbursement of costs for the use of JKU resources.
- (5) The organiser must name a person who will be present or available for the entire duration of the event and who must ensure compliance with all order and safety regulations.

§ 16 User fees and cost reimbursements

- (1) If the above provisions provide for payment, users are generally required to pay an appropriate fee for the use of JKU resources. In justified exceptional cases, especially if the event is (also) in the general interest of the JKU or serves the fulfilment of its tasks, the Rectorate may waive the obligation to pay usage fees and cost reimbursements in part or in full.

- (2) The rectorate shall determine which organisers or events may receive discounts and under what conditions. Furthermore, the cost rates for rooms, facilities, additional technical services and personnel services of the Central Services shall be determined by the rectorate. These provisions and the cost rates must be communicated to the parties concerned and reviewed and evaluated at least once a year.

§ 17 Waste disposal

- (1) The Facility Management is responsible for the disposal of furnishings, equipment and other materials as the central disposal centre.
- (2) The heads of the individual organisational units and the course lecturers are responsible for the proper handover to the Facility Management. PCs to be disposed of, including accessories (monitors, printers, etc.), which were procured via the Information Management organisational unit of Central Services, must be handed over to the Information Management organisational unit for forwarding to the Facility Management.
- (3) Only items and materials that are the property of the JKU may be handed over to the central disposal centres.

§ 18 Prohibition of pets

- (1) Pets are prohibited in all JKU buildings.
- (2) This does not apply to employees who have specially trained dogs, on whose assistance they are demonstrably dependent to compensate for their disability or for therapeutic purposes (medical confirmation is required), as well as those employees who have already brought their pet to the JKU in the past and demonstrably have no possibility of alternative accommodation or care for the pet. After the death of the currently brought and previously tacitly tolerated pets, the bringing of animals is no longer permitted. The owner of the pet must ensure that members of the university, customers and visitors are neither endangered nor inconvenienced by the pet. The holding of meetings, consultation hours and the reception of parties and customers in rooms where the pet is kept is not permitted.
- (3) With the exception of absolute necessity due to a disability, dogs are prohibited without exception from attending courses, meetings, discussions, lectures or other events.
- (4) Persons outside the university who enter the JKU campus with pets must comply with the relevant laws and regulations. For dog owners, this means in particular that dogs must be kept on a lead or muzzled, and that the dog owner is obliged to immediately remove and dispose of the dog's excrement left on campus (§ 6 Upper Austrian Dog Care Act 2002). If the regulations are disregarded, the person concerned may be banned from the premises.

§ 19 Sanctions for violation of the provisions of the University Regulations

- (1) It should be noted that violations of the University Regulations may have consequences under employment law. In the event of serious misconduct on the part of external students, the respective head of the organisational unit or the respective event director, and secondarily the Rectorate, must temporarily or completely exclude them from further use of JKU facilities. A complete exclusion can only be issued by the Rectorate. There is no right of appeal against the exclusion of use by the Rector. Managers (heads of institutes and

departments) and, in the case of teaching and other events, event organisers are required to ensure compliance with the University Regulations.

- (2) In the event of imminent danger (in particular the risk of committing criminal offences or behaviour that endangers security and order) that requires immediate measures to avert danger, the police authorities must be informed and requested to take appropriate measures. The Rectorate and the Head of Operations Management must be informed of this measure immediately. If this appears reasonable in terms of time, the request for police protection must be made to the Rectorate or the Head of Operations Management, who must involve the police after examining the facts of the case.
- (3) If courses are disrupted to such an extent that it becomes impossible or unreasonable for the course leader to organise them, the course may be interrupted for a certain period of time or permanently suspended with the approval of the Vice-Rector for Academic Affairs.
- (4) All unlawful and culpable acts which give rise to the suspicion that an offence punishable under the provisions of the Criminal Code has been committed must be reported to the public prosecutor's office by means of a report to the rectorate. The report must be accompanied by a statement of the facts.
- (5) The Rectorate may - in order to prevent further disturbances of property - prohibit the person concerned, who is not a member of the University, from entering the entire University premises in future, including the external rented premises (house ban). The same applies in connection with the suspension, dismissal or immediate leave of absence of university employees if there is reason to fear that the continued presence of the person in question will endanger the environment or cause irreparable damage to the JKU.

§ 20 Final provisions, implementation and entry into force

- (1) Unless otherwise specified in individual cases, the Rectorate and the Head of Operations Management are responsible for the implementation of these University Regulations for the entire JKU in their respective areas of responsibility. Insofar as certain matters are subject to the approval or decision of the Rectorate in accordance with these University Regulations, responsibility shall be governed by the Rectorate's Rules of Procedure and the Rules of Procedure for Central Services.
- (2) The University Regulations, together with other regulations (e.g. fire safety regulations, parking regulations), guidelines and other implementing regulations, shall be made available to university employees via the JKU intranet. New employees must be given proof of these regulations. External employees must be made aware of the University Regulations and other regulations and guidelines, insofar as they are relevant to external employees, on the JKU homepage.
- (3) The University Regulations were approved by the Rectorate in its 47th meeting on 5 May 2015. They will be published in the JKU Mitteilungsblatt on 6 May 2015 and enter into force on 7 May 2015. The previously valid University Regulations are thus cancelled.
- (4) The amendment through the introduction of § 9a was approved by the Rectorate in its 28th meeting on 12.05.2020. It was announced in the JKU Mitteilungsblatt on 13 May 2020 and enters into force on the day following the announcement.
- (5) The amendment to the University Regulations through the cancellation of § 9a was approved by the Rectorate in its 31st meeting on 02.06.2020. It will be published in the Mitteilungsblatt on 10 June 2020 and come into force on 15 June 2020.

- (6) The amendment to the University Regulations in § 19 was approved by the Rectorate at its 34th meeting on 23 June 2020. It will be published in the Mitteilungsblatt on 24 June 2020 and enter into force on the day following its publication.
- (7) The amendment to the University Regulations through the introduction of Section 9a was approved by the Rectorate in a circular resolution dated 9 July 2020. It will be published in the Mitteilungsblatt on 9 July 2020 and enter into force on the day following its publication.
- (8) The amendment to the University Regulations through the new version of § 9a was approved by the Rectorate in a circular resolution dated 30 October 2020. It will be published in the Mitteilungsblatt on 30 October 2020 and enter into force on the day following its publication.
- (9) The amendment to the University Regulations through the new version of § 9a was approved by the Rectorate in a circular resolution dated 02/02/2021. It will be published in the Mitteilungsblatt on 3 February 2021 and enter into force on the day following its publication.
- (10) The amendment to the University Regulations through the new version of § 9a was approved by the Rectorate in a circular resolution dated 6 July 2021. It will be published in the Mitteilungsblatt on 7 June 2021 and will enter into force on 12 July 2021.
- (11) The amendment to the University Regulations in § 9a was approved by the Rectorate in a circular resolution dated 7 September 2021. It will be announced in the Mitteilungsblatt on 8 September 2021 and will enter into force on the day following the announcement.
- (12) The amendment to the University Regulations in § 9a was approved by the Rectorate in a circular resolution dated 11 November 2021. It will be announced in the Mitteilungsblatt on 12 November 2021 and will enter into force on the day following the announcement.
- (13) The amendment to the University Regulations in § 9a para. 1 and 3 and the insertion of para. 4 were approved by the Rectorate in a circular resolution dated 17 February 2022. It will be announced in the Mitteilungsblatt on 23 February 2022 and will enter into force on the day following the announcement.
- (14) The amendment to the University Regulations in § 9a para. 1 and para. 3 was approved by the Rectorate in a circular resolution dated 05.04.2022. It will be published in the Mitteilungsblatt on 6 April 2022 and will enter into force on the day following its publication.
- (15) The amendment to the University Regulations through the deletion of § 9a para. 1 and the amendment to para. 2 (new) was approved by the Rectorate in a circular resolution dated 21.04.2022. It will be published in the Mitteilungsblatt on 22.04.2022 and will enter into force on 25.04.2022.Kraft.
- (16) The amendment to the University Regulations in § 9a para. 1 and the deletion of paras. 2-4 in § 9a was approved by the Rectorate in a circular resolution dated 17.05.2022. It will be published in the Mitteilungsblatt on 18 May 2022 and will enter into force on 20 May 2022.