Registration instruction for the German Language Semester Course

Please log on to your KUSSS-account with your student number and your password.

On the left side you will find under Studyroom the point Course Search, where you can search for German language courses. Enter the word German in the search field and press Search. In the list of all the German courses you can now choose the suitable course by pressing the button in the Shopping Cart. Once the course has been moved to the shopping cart please follow the steps as shown below:

1. Select the link “My registration” in the Studyroom. Here you find the course you put in the shopping cart.
2. To proceed with the registration please click the button Musss-Onlineshop.
3. You will be directed to the Musss-Onlineshop. Please log in with your student number (Benutzername) and your password (equal to Kuss) and select the button Anmeldung.
4. Select the link “LVAs und Materialien anzeigen”.

Musss-Onlineshop

Herzlich Willkommen!

Bite lesen Sie die unten stehenden Hinweise.

Melden Sie sich mit Ihrer Matrizenummer und Ihrem JGU-eDirectory Passwort an und klicken Sie anschließend links auf den Link “LVAs und Materialien anzeigen”, um Lehrveranstaltungen und Materialien zu kaufen.

Neuerung bei der Anmeldung zu MuSSS Lehrveranstaltungen ab dem SS 15

Ab dem SS 15 vergeben Sie im KUSSS für MuSSS Lehrveranstaltungen keinen Rang mehr, sondern legen MuSSS Lehrveranstaltungen in
5. Click the button **Weiter >>**

6. Click the button **Weiter >>**

7. Tick the checkbox „Ich stimme den MuSS Anmeldebedingungen zu“ and click the button **BEZAHLEN**
You can choose your payment options. Kreditkarte (credit card), EPS (online banking), PayPal or Lastschrift mittels Einziehungsauftrag (direct debit transaction). For Lastschrift mittels Einziehungsauftrag you will need a previously signed form from the department of accounting at JKU. Please contact us for more information (fachsprachen@jku.at).

After the transaction has been completed, you will get the information that you have been successfully added to the course. You will also receive a confirmation email.

If there are any problems, please contact us (fachsprachen@jku.at) right away and we will assist you further.

PLEASE NOTE:

Course places will be given to students on the basis of “first come- first served”. Your place will not be secured by only putting the course into the shopping cart! Only after your course payment has been confirmed, you have secured your place in the course. You are strongly advised to only use the payment options provided. Please do not pay the course fee with a payment slip at your bank as the money cannot be allocated to you and the course.

Please be aware that the course fee is not the same as the tuition fee. They have to be paid separately and in different ways. Also, in case you forget to pay the tuition fee in time, you will neither receive a certificate nor credits at the end of the semester.